

# Abbotts Ann PCC

## Report to the APCM 2020

### Introduction

Our vision is to be a joyous, welcoming, caring church family in the heart of our village community, open to all and working together to bring the good news of Jesus to everyone. This report tells how we achieved that in 2019. It may seem a long time ago now but it's worth remembering life before lockdown and to acknowledge the hard work of so many people without whom the church in Abbotts Ann could not function. Because of Covid-19 restrictions our Annual Parochial Church Meeting will be held online. Consequently a number of people who would normally attend will not be able to take part in this review of what's been happening over the last year. Hopefully this report will go some way to keeping people who can't come to the meeting in the picture. If you will be unable to join the meeting online but have a question, please contact me.

### Structure of this report

We pursue our vision through activities, some provided in conjunction with other parishes in the benefice, which are open to the whole village. The first part of this report describes what's been going on in each area—our activities. It goes on to say what changes we're making in order to do things better in the future. This is the Mission Action Plan and Deanery Synod report. The legal elements, the accounts and the trustees report (where you will find details of PCC members) are included at the end of the report. They are also on display in St Mary's Church along with the updated electoral roll.

Tim Tayler  
Hon Sec  
Abbotts Ann PCC  
Email: aapccsec@gmail.com  
tel: 01264 710201

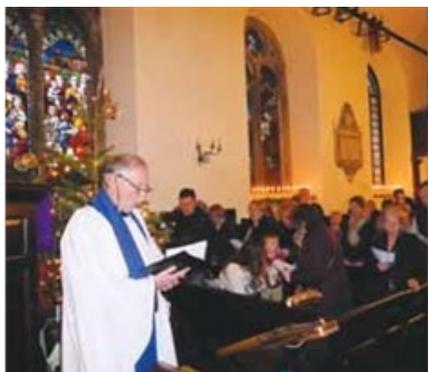
16 Oct 2020



### Inside this report

Worship and discipleship .....	2
Ringers .....	4
Church and churchyard .....	5
Mission activities .....	6
Abbotts Ann School.....	7
St Mary's Fun Club .....	8
Mission Action Plan.....	10
Deanery Synod .....	11
Finance summary.....	12
Thank you! .....	13
Heritage .....	14
Organisation .....	14
Trust Open Day .....	15
Financial Statement 2019 .....	16
Trustees Report 2019.....	22
Anna Benefice Account 2019 .....	24

Our regular pattern of services continued led by the team: Katrina, Nicky, Peter, Tim, Di and Jane and supported by Paul Timms and the benefice choir.



## Worship and discipleship

### Messy Church

alternates between Abbotts Ann WMH and St Peter's. A core team who plan and provide the activities are supported by volunteers who help run the sessions. They are always well attended by families who do not otherwise attend church regularly.



### Discipleship

Discipleship courses including Pilgrim and the Bible Society courses were run on a regular basis by members of the Ministry team and available to all members of the three churches in the benefice.

### Open the Book

A team trained by the Bible Society take school assemblies in Clatford (Voluntary Aided) and Abbotts Ann (Voluntary Controlled) Church of England schools using the material they provide. Each month the team enacts a Bible story using props and costumes. The children really look forward to the visits and are getting to recognise the different members.



*Open the Book team at Abbotts Ann School*



*Harvest Festival celebrations included a barn dance at Norman Court barns thanks to John & Caroline Moody*

## Café Church



*Cafe church at All Saints'*

A cross benefice team worked to plan and pilot a Café style church in All Saints church. Free of liturgy with modern worship songs and a high level of interaction and discussion, the context was informal and intergenerational. We have made an encouraging start and the intention is to have themed services every other month.

## Flowers and holy dusting

All is good, but some ladies are doing a double stint so it would be nice to have a few more helpers. The ladies are all so efficient and dependable. Sadly, two very dear friends have retired this year, Pat Keene who has been doing flowers in the church for 50 years, what an achievement and lucky church. Gwen Pollard just quietly got on for many years and like Pat used to bring flowers from her garden, she is in her mid-nineties and now unable to walk up the church path! Happily, three new ladies who have had their arms twisted, Rosie Davies, Sarah Oldham and Judith Gammon.

Sylvia Burson and  
Mary Howell, organisers



---

## The bell tower

---



There is now a definite atmosphere of confidence with the team's ringing ability. The past twelve months have been very encouraging. Gil's grandson Freddie has made excellent progress with his ringing repertoire. Our two newest recruits, Keith Lambert and Ellie Kestle have also made tremendous strides. With confidence growing, Keith will soon be ready to ring for church services. Chris Adams joined the team last year as a permanent member but still supporting the Clatfords Ringers. Gil Warner and Colin Howarth service the bells and frames twice-yearly basis to maintain them in impeccable working condition.

We've aligned our wedding fees with the Clatfords Ringers at £150, giving £20/ringer and £30 to the tower fund. This will still consist of ringing half an hour before the service and a quarter of an hour at the end of the service. We make no charge for funeral and memorial services.

We continue to support the St. Mary's Fun Club and are grateful for our reciprocal relationship with the Clatfords Ringers and especially to Louise Wodehouse for her unflinching support on practice nights.

Dudley Alleway Tower Captain.

## Ringers

### Hand bells

This year we have had two new members: Freddie Warner (10), Gil's very enthusiastic grandson, and Barbara Shepherd from Enham; she used to run a bell group, so we are delighted to have her expertise. We have lost Liz Tout due to stiff hands. We've performed in and out of the village events and the Fun Club have been regular visitors.

We need more bells - again! Our kitty can afford some thanks to donations at performances and members' subs. We aim to continue to improve, enjoy and spread the joy! We all love practising and playing. Dee Howarth, leader



*At the village fete*



*All the ringers wish you a Merry Christmas!*

# Church and Churchyard

The fabric is in good repair. The Log Book and Terrier have been approved by the PCC and are available for inspection on request. The two substantial fabric matters this year are described below.

The bier shed roof timbers had failed, causing the ridge to drop and the roof to spread and push the north wall away from the boundary wall. Slates had slipped, the brick and flint work was unstable. With the Archdeacon's permission Adam Rose and his team has made the structure stable, wind and water-tight and the roof is a wonderful example of a master joiner's craft. We're very grateful to Tim Peat who generously provided the slates.



*We have refurbished the bier shed*



*We're replacing the dilapidated fence*

The Parish Council (PC) is responsible for the maintenance of the churchyard. They have projects on-going for the replacement of the boundary fence, which has in places collapsed, along Church Path and for the repair of the footpaths within the churchyard. We have assisted them by obtaining a Faculty for each and providing the technical expertise to help with TVBC planning applications and with obtaining tenders for the work.

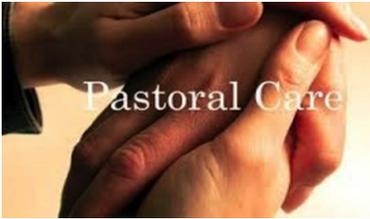
Graham Platford

# Mission activities

## Benefice Friday morning Toddler Group

The toddler group has become well established with good attendance we now have 12 adults and 15 children under 3 from all three of our

villages, who regularly attend. We also have a number of church members who help with refreshments and setting and clearing up



Pastoral Care

Some members of the parish are unable to attend church due to sickness, infirmity or age. Katrina or Nicky have visited all church members who have requested it, to celebrate communion with them, either at their homes or in hospital. Members of the Pastoral Visiting Team have also visited and supported residents of the village who have indicated they would appreciate this kind of contact to keep them in touch with church life and help them through difficult times. Cherry Milne as an administrative co-ordinator has greatly helped in keeping track of the growing area of ministry



*Toddlers' story time at All Saints'*

## Benefice Men's Café

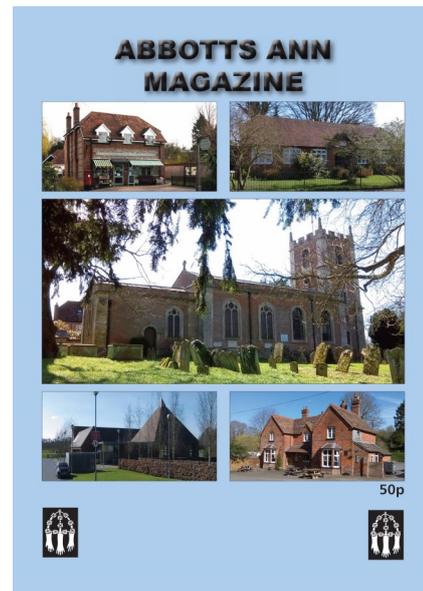
Unlike women, men are not good at forming social networks and finding someone to talk to. We started Men's Café in 2018 to create a place where any man could just come and chat during the day. We thought this might be particularly helpful to men living alone or who were bereaved. Abbots Ann Village Shop provided an excellent venue: it had a couple of tables for customers, freshly baked scones and very helpful managers. We have never advertised Men's Café as a church-run event but people see it for what it is and appreciate our initiative. Our normal monthly group has been 8-14 men, with the occasional female guest!



*Men's Cafe in Abbots Ann Village Shop*

## Abbotts Ann Magazine

Our circulation of 330 copies each month, includes five ex-villagers. Both format and content seem to be very well received. We seek to avoid loss rather than chase profit and to build relations with all the advertisers and contributors; our annual advertisements are now almost all in colour and all are of a size and content agreed each year, and the distribution team is a welcome source of news and views in the parish. In consequence, we believe we have built a body of goodwill; we have reduced or waived fees for deserving causes; we have been able to help some advertisers through difficult times; and we have been able to direct a 'welcome' visit with a copy of the magazine and more to newcomers in the village, and to direct a pastoral visit where a need has been perceived. Graham Platford  
Graham Platford



## Abbotts Ann Church of England Primary School

As part of the diocesan initiative 'Working together to protect God's world to serve the common good', we planted a bee-friendly garden. We also welcomed church members to help the children knit bees for the cathedral leavers' service in July. We took part in Walking to School Week and tree planting in November. Our school Easter, Harvest and Christmas services with parents in St Mary's were an important highlight. We introduced P4C (Philosophy for Children) to develop our global

learning and started a link with the ABCD charity based in Bethlehem (founded by a local church member). Other highlights: Year 5&6 residential to Barton Hall in May; indoor athletics in December and our Christmas production 'The Landlord's Cat', a story cleverly adapted for Abbotts Ann to tell the Nativity story. Our charity work included collecting 65 Shoeboxes for Andover Rotary and taking part in Comic Relief and Children in Need.



*Luca Sangiorgio, Matilda Gregory, Isabelle Hawkins and Grace Mason handbell ringing*

## Pride of Andover

Aly is too modest to say that she was 'Highly Com-mended' in the Heart of Gold Award at the Pride of Andover Awards having been nominated by Alice Morgan and Amy Dorman.

## St Mary's Fun Club



The Fun Club's 12 children had a busy year: wildlife walks round Ab-botts Ann and Danebury Hill Fort, outdoor games at Bulbery Sports Field. their annual Strawberries and Cream tea raised £210 for the charity CORD, and some summer fun sessions of the summer term ended with our annual swimming party which was great fun for all. The chil-

dren celebrated Harvest Festival and spent an afternoon making pizzas at my house to talk about "Jesus, the bread of life". Sadly, we said good-bye to Zoe one of our leaders but Goi and I are most grateful to Di Wil-son and all the adults who give new experiences and opportunities to our young people  
Aly Godman



*The Fun Club visited Willow Court Nursing Home several times*



*An early morning visit to Burbidge's Bakery*

## Jesus, the bread of life



## Christingle



*At Christingle the Fun Club collected £184.58 for the Children's Society and 96 new Christmas toys for the Salvation Army*

# What we're going to do

## Managing change

We manage change in two ways. Within the benefice we have come up with a Mission Action Plan (bMAP) which described the improvements in areas that were important to our congregations.

The second way is through attendance at the Deanery Synod.

## Benefice Mission Action Plan

Our bMAP has 3 objectives which we agreed in 2019. Here is a summary of our objectives and where we had got to by the end of the year.

### Objective 1

#### **Create opportunities and encourage people to grow in their discipleship**

We ran Alpha with 25 members in the Spring and The Prayer Course in the autumn term, with 43 people taking part in 5 groups. The groups created significant momentum and enthusiasm for growing in our discipleship. We had 30 people booked to go away together to Lee Abbey in Devon for a weekend in March 2020 (which was again a much-increased number on those who have participated in Spring Harvest and the visit to Iona previously). Sadly this was cancelled due to Coronavirus pandemic.

### Objective 2

#### **Continue to provide and develop pastoral care in our communities.**

The Anna Benefice has joined UNITY – a voluntary sector organisation that supports and encourages community initiatives to enable Test Valley to have a strong and effective voluntary and community sector. Full voting membership is open to the voluntary or community sector, faith groups and social enterprises that provide a service in, or to, the Test Valley area. UNITY's monthly newsletter publicises activities in the Andover area and any funding opportunities that might benefit its members.

The benefice attended a consultation on 9 Oct when Andover Town Council sought advice on where it should prioritise its work for voluntary groups. We supported the suggestion from several organisations that it should provide on-line signposting facilities.

## Objective 3

### Engage with children, youth and families

A cross benefice team worked to plan and pilot a Café style church in All Saints church. Free of liturgy with modern worship songs and a high level of interaction and discussion, the context was informal and intergenerational. We have made an encouraging start and the intention is to have themed services every other month. Plans to start a youth group in Abbots Ann and run a parenting course were deferred until the Spring 2020 as there was been a delay in our youth volunteer getting her visa to come to the UK.

## Deanery Synod

The Synod met in January, May and September to discuss change and development in the deanery. Some benefices ran Alpha and prayer courses and several registered as Eco churches and were working towards the bronze award.

The **Pioneer Hub**, based at Knights Enham, had been a promising outreach and evangelism initiative to build new churches in the big estates. Sadly it was shelved because we had been unable to appoint a Pioneer Minister.

The **Diocesan Deployment Plan** for allocating clergy within the diocese paper has yet to be approved by the diocesan synod. Until then no planning can be undertaken in the deanery.

The trial **Benefice of the Future** being developed in Pastrow benefice is bearing fruit. Their Retreat Centre at Tanglely had opened.

Peter Eastwood  
Hon Sec  
Andover Deanery Synod

How best to organise PCCs was being considered and a Chapel of Ease pilot was being considered where local people looked after churches.

A last deanery **Half Night of Prayer** was held at St Thomas's Charlton – they had not been well supported. The Deanery Confirmation Service was well attended locally but not by the wider Deanery.

Phil Dykes told us how the **Bishop's Commission for Mission** Programme had trained 321 people comprising 97 Pastoral, 152 worship, 5 Evangelism, 6 Growing Faith and 61 Children, Youth and Families.

We made progress towards completing our objectives in the **Deanery Mission Plan**. We still needed more candidates for BCM programmes. Chapter were focusing on identifying ways of getting people to consider vocations. Develop-

ing a viable structure for rural ministry was on hold pending the new Diocesan Deployment plan. But it was clear that laity will need to play a greater role in managing benefices. When updating mission plans benefices should not attempt too much – do a few things really well!

**Deanery Finance.** Benefices were better now at paying the Common Mission Fund. Since the deanery account was healthy parishes would not be asked to contribute in the coming year.

**Comings and Goings.** We welcomed Rev Chris Bradish, Rev Simon Robertson and Rev Sam Scott (all St Mary's Andover), and Rev Tom Etherton (Pastrow) and two Time for God youth workers from Cameroon and Uganda (including our Bertha). We were sorry to lose Rev Peter Gilks and Rev Sandra Williams and very saddened by the deaths of Sue Smale and Clive Judd.

# Finance

## Financial Review

Total receipts into the General Fund in 2019 amounted to £32,011.09 an increase of £2,317.35 on 2018. General fund expenditure was £31,038.78, £6,147.51 less than the previous year. The decision was taken to reduce the contribution to the Common Mission Fund as reserves were rapidly falling below the agreed £10,000, as a result we ended the year paying £6,260.48 less than the requested amount.

Our contribution to the Benefice account was £7,000 in 2018 but was reduced to £6,200 in 2019 to match Benefice expenses. This account covers the cost of services (music, pew sheets, etc) bibles for school leavers, ministry team expenses, music director, organ tuning and the parish administrator. A summary of those expenses has been included with the financial report.

Total assets at 31 December 2019 were £27,585.49 of which £18,116.81 is restricted. General Fund reserves at £9,468.68 are close to the agreed minimum required as a result of reducing the CMF contribution, which is being regularly reviewed.

Money raised through restricted donations and events have gone towards the building of the WC, and there is £15,354.24 in hand for that project.

## Stewardship

In 2016 the parish enrolled with the Parish Giving Scheme which enables us to collect regular planned giving by Direct Debit and to receive Gift Aid automatically each month. By the end of 2019, 14 parishioners were enrolled in the scheme.

Looking ahead we still need to increase regular income to be able to meet our commitments. We have introduced contactless payments in Church for those people who do not carry cash but would like to contribute to collections, and also joined the Easy Fundraising scheme whereby donations are made for online shopping by many retailers and have recently received £77 from that scheme.

**Raise donations for St Mary's Church -  
Abbotts Ann whenever you shop online**



## Reserve Policy

The PCC has in the past made donations to a small range of local, national and overseas charities. We do not have sufficient reserves currently to be able to do this.

## Common Mission Fund

We had to agree a reduction on our share in 2019. We have a plan (called a 'flight path') to restore full level of payments by 2023.

## Financial Report 2019

The approved report is at pages 16—21 and the Benefice account is at page 24

Jenny Gorski, PCC treasurer

The PCC is sorry to lose the help and support of Pat Keene, Gwen Pollard and Liz Tout who have stepped down as described above and PCC members Jo Brookes and Sally Dashwood. Many thanks are due to Elizabeth Howard (electoral roll officer), Sylvia Burson (flowers), Mary Howell (holy dusting), Kate Bennett and Helen Stuart (sacristans), Aly Godman and Gai Brown (Fun Club), Dudley Alleway and Dee Howarth (bells) Graham Platford (fabric), Judeth Dashwood (editing the magazine), Chris Hunt (church clock), Sarah Derbyshire (benefice administrator), to the team: Nicky, Peter and Tim and, finally to Katrina—for everything!

## Thank you!

### Sally Dashwood

Sally has served the PCC for many years as deanery synod representative and for a while as treasurer. As churchwarden she doggedly guided St Mary's through some difficult times. Twice her fellow churchwarden died in office: Margot Townsend and later Jill Liddell. She has been a very active bell ringer for many years and was tower captain for some time. Sally's retirement marks the end of an era and she will be missed.



### Outside Help

Two outside bodies are very important to the PCC which could not run St Mary's Church without them. Abbotts Ann Parish Council owns and manages the parish burial ground and maintains the churchyard. (It does no harm that their deputy chairman is on the PCC!) St Mary's Abbotts Ann Church Building Trust raises funds for repairing the fabric. Again, we're fortunate that one of the trustees has a foot in our camp too.

# Heritage



*We provide information to family historians*

# Organisation

## Anna Benefice

The church of St Mary the Virgin, Abbotts Ann, is part of the Anna Benefice with All Saints' Upper Clatford and St Peter's Goodworth Clatford in the Deanery of Andover and the Diocese of Winchester. Abbotts Ann Parochial Church Council (PCC) has the responsibility of cooperating with the Priest in Charge, the Reverend Katrina Dykes, in promoting, in the ecclesiastical parish, the mission of the Church: pastoral, evangelistic, social and ecumenical.

### **Contact Details**

Postal address:  
Revd Katrina Dykes,  
The Rectory, Upper Clatford,  
Andover, Hampshire, SP11 7QP.

## Last, but not least!



Sarah Derbyshire, seldom seen but very important— our benefice administrator

## Electoral Roll

All church attendees are encouraged to take part in our life, register on the Electoral Roll and stand for election to the PCC. The roll, completely renewed in 2019, now contains 69 names (including 10 non-residents), an increase of 2 on last year.

Elizabeth Howard  
Electoral Roll Officer

For more details of our organisation see page 23

# Trust Open Day



*A Trust open day visitor - an engraver?*



*St Mary's Trust art exhibition*

In July 2019, trustee Susie Thornely organised an arts and craft Saturday afternoon at the church followed by an open Sunday in the Village Hall. Tim Peat kindly opened his neighbouring garden. In wonderful weather, artists from beginners to professionals came from near and far and spent a very happy afternoon in the church, the churchyard, Tim's garden and Susie's garden drawing, painting and photographing the church from familiar and unfamiliar views. Susie treated everyone to a cream tea. Next day works were exhibited in the village hall and there was a display of church repairs that the Trust had helped to fund.

# Financial Statement 2019

Financial Report 2019

## PCC of Abbots Ann

### Financial Statements for the year ended 31 December 2019

2018 £	General Fund - Receipts	2019 £
	<b>Voluntary receipts</b>	
10,444.09	Planned Giving - Gift Aid	11,510.01
3,580.61	Income tax recovery	4,204.68
4,294.13	Collections	5,512.78
2,247.66	Donations	2,304.80
446.52	VAT Recovery	0.00
215.00	Parish Council Grant (Clock Maintenance) *	
<u>21,228.01</u>		<u>23,532.27</u>
	<b>Receipts from activities for generating funds</b>	
1,826.00	Magazine sales	1,829.00
4,067.50	Magazine advertising	4,455.00
39.00	Curry Lunch	
466.28	Carol Singing	303.34
<u>6,398.78</u>		<u>6,587.34</u>
	<b>Receipts from church activities</b>	
1,963.00	Gross Fees Received	1,749.00
<u>1,963.00</u>		<u>1,749.00</u>
	<b>Receipts from investments</b>	
103.95	Interest from WDBF account	142.48
<u>29,693.74</u>	<b>Total receipts</b>	<u>32,011.09</u>

Notes

\*

Grant for clock maintenance 2019 to Fabric Fund

**PCC of Abbotts Ann**

**Financial Statements for the year ended 31 December 2019**

<b>2018</b>	<b>General Fund - Payments</b>	<b>2019</b>
<b>£</b>		<b>£</b>
	<b>Grants</b>	
	<b>Activities directly related to the work of the Church</b>	
20,652.14	Diocesan quota	16,471.80
7,000.00	Benefice Account	6,200.00
	<b>Church Running Expenses</b>	
1,159.68	Repairs & Maintenance	89.91
1,996.23	Insurance - church	2,055.92
168.40	Miscellaneous	626.07
	Parish expenses- copyright licence	117.00
<u>1,209.22</u>	Utilities	<u>630.44</u>
<b><u>32,185.67</u></b>		<b><u>26,191.14</u></b>
	<b>Costs of generating funds</b>	
5,000.62	Magazine costs	4,847.64
<b><u>37,186.29</u></b>	<b>Total Payments</b>	<b><u>31,038.78</u></b>

Financial Report 2019

**PCC of Abbots Ann**

**Financial Statements for the year ended 31 December 2019**

**Restricted Funds**

	<b>Fabric</b>	<b>WC</b>	<b>Flowers</b>	<b>Total</b>
<b>Balance at 31 December 2018</b>	4,164.87	13,413.59	91.00	17,669.46
<b>Income</b>				
Donations & Grants	2,897.00	1,000.00		
Fundraising		1,062.30		
	<b>2,897.00</b>	<b>2,062.30</b>	<b>0.00</b>	<b>4,959.30</b>
<b>Expenditure</b>				
Fundraising Exps	3,420.00	121.65	27.72	
<b>Balance at 31 December 2019</b>	<b>3,641.87</b>	<b>15,354.24</b>	<b>63.28</b>	

PCC of Abbots Ann

Statement of Assets and Liabilities at 31 December 2019

2018		2019
14,841.20	Lloyds bank account	16,393.67
11,591.46	WDBF account	11,591.46
-1,026.41	Unreconciled Transactions	149.36
<u>(217.90)</u>	Agency Collections	<u>(549.00)</u>
<b><u>25,188.35</u></b>	<b>Total assets at 31 December 2019</b>	<b><u>27,585.49</u></b>
 <b>Represented by:</b>		
<b>General Fund</b>		
15,988.92	Balance at 1 January 2018	8,496.37
29,693.74	Receipts	32,011.09
<u>(37,186.29)</u>	Payments	<u>(31,038.78)</u>
<u>(7,492.55)</u>	(Deficit)/Surplus for year	<u>972.31</u>
<b><u>8,496.37</u></b>	<b>Balance at 31 December 2019</b>	<b><u>9,468.68</u></b>
 <b>Restricted Funds</b>		
14,374.86	Balance at 1 January 2018	16,691.98
3,951.00	Receipts	4,994.20
<u>(656.40)</u>	Payments	<u>3,569.37</u>
<u>-977.48</u>	Agency Funds	
<b><u>16,691.98</u></b>	<b>Balance at 31 December 2019</b>	<b><u>18,116.81</u></b>
<b>25,188.35</b>	<b>Total Funds at 31 December 2019</b>	<b>27,585.49</b>

Approved by the PCC on

10/02/ 2020 and signed on their behalf by:

Reverend Katrina Dykes (PCC Chairman)

*Katrina M. Dykes*

Mrs Jenny Gorski (PCC Treasurer)

*Jenny Gorski*

## PCC of Abbots Ann

## Notes to the Financial Statements for the year ended 31 December 2019

**1 Accounting Policy**

The financial statements of the PCC of Abbots Ann have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis, as laid down in section 133 of the Charities Act 2011.

**2 Analysis of fund raising activities**

2018 Net	Income	2019 Expenses	Net
<b>892.88 Magazine</b>	<b>6,284.00</b>	<b>4,847.64</b>	<b>1,436.36</b>
<b>Other Fundraising</b>			
466.28 Carol Singing	303.34		
153.00 Bike Ride (2017 & 2018)			<b>0.00</b>
215.00 Parish Council grant for clock maintenance	215.00		<b>215.00</b>
39.00 Curry Lunch (Hall Hire)			<b>0.00</b>
<b>873.28</b>	<b>518.34</b>	<b>0.00</b>	<b>518.34</b>
<b>Restricted Fundraising</b>			
500.00 Fete Committee Grant for WC	500.00		500.00
Ride & Stride	215.00		215.00
Harlequin Concert	847.30	121.65	725.65
364.00 Summer Serenade Concert			
235.00 Curry Lunch Raffle			
<b>1,099.00</b>	<b>1,562.30</b>	<b>121.65</b>	<b>1,440.65</b>
<b>2,865.16 Total Funds raised</b>	<b>8,364.64</b>	<b>4,969.29</b>	<b>3,395.35</b>

**PCC of Abbotts Ann**

**Financial Statements for the year ended 31 December 2019**

**Independent examiner's report to the Members and Trustees of the PCC of Abbotts Ann**

I report on the financial statements of the PCC of Abbotts Ann for the year ended 31 December 2018 which are set out on pages 1 to 5.

**Respective responsibilities of the Trustees and the Independent Examiner**

As trustees of the PCC you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC of Abbotts Ann and a comparison of the accounts with those records. It also includes a consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with s130 of the 2011 Act ; or
- to prepare accounts which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

10-2-2020

Mr M Taylor  
4 Redbridge Drive  
Andover  
Hampshire  
SP10 2LF

## Abbotts Ann Parochial Church Council Annual Trustees Report 2020

### AIM AND PURPOSES

The church of St Mary the Virgin, Abbotts Ann, is part of the Anna Benefice with All Saints' Upper Clatford and St Peter's Goodworth Clatford in the Deanery of Andover and the Diocese of Winchester. Abbotts Ann Parochial Church Council (PCC) has the responsibility of cooperating with the Priest in Charge, the Reverend Katrina Dykes, in promoting, in the ecclesiastical parish, the mission of the Church: pastoral, evangelistic, social and ecumenical.

Our vision is to be a joyous, welcoming, caring church family in the heart of our village community, open to all and working together to bring the good news of Jesus to everyone.

### OBJECTIVES AND ACTIVITIES

#### *Activities*

We pursue our vision through activities, some provided in conjunction with other parishes in the benefice, which are open to the whole village:

**Discipleship.** Exploring the Bible and deepening faith, answering questions, through weekly or monthly Bible study groups and faith exploration courses.

**Public worship.** With services weekly in church and monthly in the War Memorial Hall, occasional services out of doors and in people's homes, we provide worship that is open to all.

**Baptisms, weddings and funerals.** We support families during life's rites of passage. St Mary's church is an attractive and popular venue, but funerals are often held at crematoria.

**Pastoral care.** A Benefice team attends the lonely, sick and bereaved both at home and in hospital, offering companionship and, if asked for, Holy Communion, for as long as they need us.

**Abbotts Ann Magazine.** The not-for-profit monthly magazine is a popular source of village information in over 300 homes.

**Local mission work.** PCC members and others in the congregation undertake initiatives of community benefit such as welcoming newcomers to the village and donating to suitable village causes.

**The Common Mission Fund (CMF).** The PCC raises money to fund the work of the diocese' mission work by paying into the CMF. It includes our contribution to the cost of our Priest in Charge and legal, training and other support which we can call on to help our work here.

**Abbotts Ann CE Primary School.** We provide a foundation governor to help manage our village school and lead religious education there.

**The Fun Club.** An after-school club for Yr 5/6 children run by Aly Godman and Goi Brown on behalf of the PCC.

**St Mary's church and churchyard.** A beautiful spot. St Mary's, a Grade 1 listed building, is the spiritual heart of the village. It is maintained in very good condition and opened daily. St Mary's Fabric Trust support the cost of church repairs. The Parish Council now maintains the whole graveyard, including St. Mary's churchyard which is closed, but burials and interments continue in the Parish Council burial ground.

**Bell ringers.** We maintain 6 bells and keep alive this ancient tradition which is open to all.

**Hand bells.** We lend our hand bells to the village hand bell ringers for church and other activities.

**Church clock.** The PCC arranges for the clock, which is a well-known and useful village amenity, to be maintained.

**Choir and music.** Our choir (open to any who can sing) and organists support public worship, weddings and funerals.

**Book of Remembrance.** At a family's request we display the name of people who have died on the anniversary of their death.

**Heritage.** We celebrate the history of St Mary's and the people buried in the churchyard through information leaflets, a burial ground survey and on-line information and hosting visits.

#### *2019 Benefice Objectives*

1. Create opportunities and encourage people to grow in their discipleship
2. Continue to provide and develop pastoral care to in our communities.
3. Engage with children, youth and families

### ACHIEVEMENTS AND PERFORMANCE IN 2019

**Discipleship.** Improved website to show discipleship opportunities; Ran prayer training course; Developed existing Alpha groups into discipleship groups (Objective 1).

**Public Worship.** Contemporary Café Church began in November with 20 adults and 7 children attending (Objective 3).

**Baptisms, weddings and funerals.** 5 baptisms, 1 wedding, 4 funerals. Fewer than in 2018.

**Pastoral care.** Created a list of 9 significant help groups and link websites and 135 local charities is being distilled into a signpost for people looking for specialist knowledge, help or interests (Objective 2).

**Local Mission Work.** The PCC hosted St Mary's Church Building Trust's painting afternoon in July. It was a delightful event and well attended. It encouraged people to come and appreciate the beauty of the building and its surrounding. It was followed by an art exhibition in the War Memorial Hall. We provided children's activities at Apple Day and at the village fete.

**The CMF.** We had to agree a reduction on our share in 2019. We have a plan (called a 'flight path') to restore full level of payments by 2023.

**Abbotts Ann CE Primary School.** As part of the diocesan initiative 'Working together to protect God's world to serve the common good', we planted a bee-friendly garden. We also welcomed church members to help the children knit bees for the cathedral leavers' service in July. We took part in Walking to School Week and tree planting in November. Our school Easter, Harvest and Christmas services with parents in St Mary's were an important highlight. We introduced P4C (Philosophy for Children) to develop our global learning and started a link with the ABCD charity based in Bethlehem (founded by a local church member). Other highlights: Year 5&6 residential to Barton Hall in May; indoor athletics in December and our Christmas production 'The Landlord's Cat', a story cleverly adapted for Abbotts Ann to tell the Nativity story. Our charity work included collecting 65 Shoeboxes for Andover Rotary and taking part in Comic Relief and Children in Need.

**Fun Club.** The children have enjoyed their normal programme of activities: raising money, learning about the church and the community and having fun. In recognition of her leadership, Aly Godman received Highly Commended in the Heart of Gold Award at the Pride of Andover Awards to the surprise of no-one but herself.

**Bell ringers** this very sociable group has grown in numbers and in confidence and are financially self-sufficient. They continue to support regular worship, weddings and funerals, hosted the Fun Club and collaborate with the Clatford Ringers.

**St Mary's church and churchyard.** We restored the bier shed.

**Hand bells.** The increasingly proficient ringers have performed at services in St Mary's and a wide variety of events around Andover.

**Abbotts Ann Magazine.** We have focussed on building relations with advertisers and contributors. The distributors area a welcome source of news and views in the parish and have helped us build a body of goodwill. We have reduced or waived fees for deserving causes, helped some advertisers through difficult times, initiated 'welcome' visits to newcomers and sometimes prompted a pastoral visit where needed. We seek to avoid loss rather than chase profit but expect income for the year ending 31/5/2020 to exceed direct costs by over £1,000. We will invite suggestions on how to use any surplus.

## Abbotts Ann Parochial Church Council Annual Trustees Report 2020

### FINANCIAL REVIEW

**Financial Review.** Total receipts into the General Fund in 2019 amounted to £32,011.09 an increase of £2,317.35 on 2018. General fund expenditure was £31,038.78, £6,147.51 less than the previous year. The decision was taken to reduce the contribution to the Common Mission Fund as reserves were rapidly falling below the agreed £10,000, as a result we ended the year paying £6,260.48 less than the requested amount.

Our contribution to the Benefice account was £7,000 in 2018 but was reduced to £6,200 in 2019 to match Benefice expenses. This account covers the cost of services (music, pew sheets, etc) bibles for school leavers, ministry team expenses, music director, organ tuning and the parish administrator. A summary of those expenses has been included with the financial report.

Total assets at 31 December 2019 were £27,585.49 of which £18,116.81 is restricted. General Fund reserves at £9,468.68 are close to the agreed minimum required as a result of reducing the CMF contribution, which is being regularly reviewed.

Money raised through restricted donations and events have gone towards the building of the WC, and there is £15,354.24 in hand for that project.

**Stewardship** In 2016 the parish enrolled with the Parish Giving Scheme which enables us to collect regular planned giving by Direct Debit and to receive Gift Aid automatically each month. By the end of 2019, 14 parishioners were enrolled in the scheme.

Looking ahead we still need to increase regular income to be able to meet our commitments. We have introduced contactless payments in Church for those people who do not carry cash but would like to contribute to collections, and also joined the Easy Fundraising scheme whereby donations are made for online shopping by many retailers and have recently received £77 from that scheme.

### RESERVES POLICY

The PCC has in the past made donations to a small range of local, national and overseas charities. We do not have sufficient reserves currently to be able to do this.

### FUTURE PLANS

**bMAP.** Implement our spring 2020 activities.

Objective 1: Run daytime Alpha groups

Objective 3:

1. Start youth group/club with year 7's in AA (Fun Club follow on)
2. Hold first parenting course
3. Explore, which, if any, of the three worship spaces in the benefice may be made more suitable for informal worship and outreach events
4. Build up youth group/club with year 6's in GC (fun club introduced)

**St Mary's church and churchyard.** Support the Parish Council with projects to resurface footpaths and renew the boundary fence. We will continue to develop the WC.

**Finance.** Continue working towards paying our full CMF contribution.

### OPTIONAL INFORMATION

The PCC is extremely grateful to the many people, both in and outside the church, who, year-round, keep St Mary's church open and ready for services. We could not function without the sidesmen, readers, sacristans, choir, organists, bell-ringers, flower arrangers and holy dusters. We are indebted to Abbotts Ann Parish Council and St Mary's Fabric Trust for their support. Sadly, Pat Keene and Gwen Pollard have come off the flower arranging and holy dusting rotas after many years; we are very grateful for their long and faithful service.

### PCC STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC is a corporate body established by the Church of England. It operates under the Parochial Church Powers Measure and is an 'excepted' charity with the Charity Commission. Members are either

*ex officio*, co-opted or elected by the Annual Parochial Church Meeting (APCM) as required by Church Representation Rules.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

The PCC met six times during the year and attendance averaged 85% (discounting Ministry Team members who have other duties). The PCC's two committees (see below) met as required between full PCC meetings. Their activities were reported to the PCC and discussed as necessary:

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

All church attendees are encouraged to take part in our life, register on the Electoral Roll and stand for election to the PCC. The roll, completely renewed in 2019, now contains 67 names (including 7 non-residents).

**The Standing Committee:** As required by law. The committee comprises the minister, treasurer and three other PCC members.

**The Fabric Committee:** Runs the PCC's programme of works and manages the projects and maintenance tasks required. Repairs and modifications to the church and churchyard are controlled through the diocese's faculty process. We use a diocesan recommended architect and work is undertaken in the most cost-effective way possible.

### ADMINISTRATIVE INFORMATION

#### Contact Details

Postal address: Revd Katrina Dykes, The Rectory, Upper Clatford, Andover, Hampshire, SP11 7QP. Telephone: 07922 153765. Email: revdkatrina@gmail.com.

#### Abbotts Ann PCC Membership

**Priest in Charge:** Revd Katrina Dykes.

**Churchwardens:**

Until APCM 2020 vacant

Until APCM 2020 vacant

**Deanery Synod members on PCC ex officio:**

Until APCM 2020 Mrs Sally Dashwood

Until APCM 2020 Mrs Diana Wilson

**Elected PCC members:**

Until APCM 2020 Mrs Joanna Brookes

Until APCM 2020 Mr Graham Platford

Until APCM 2021 Mrs Vivien Asbee

Until APCM 2021 Mr Gordon Howard

Until APCM 2022 vacant

Until APCM 2022 vacant

**Co-opted PCC members:**

Until APCM 2020 Mrs Jenny Gorski (treasurer)

**Benefice ministry team, ex officio:**

Self-Supporting Minister Revd Nicky Judd

Licensed Lay Minister Mr Peter Eastwood

Licensed Lay Minister Mr Tim Tayler (secretary)

Approved by the PCC on 17 Sep 2020 and signed on their behalf by the Revd Katrina Dykes, Priest in Charge.

## ANNA BENEFIT

### Income - Expenditure Account for the year ended December 31<sup>st</sup> 2019

Actual 2018	Budget 2019	Income - Expenditure 2019		Budget 202
£	£	£		£
21,000	18,600	<u>INCOME</u>		18,000
		<u>Expenditure</u>		
5200	5,350	Administrator	4873	5000
621	700	Administ' Expenses (in General)		-
1332	1450	Printing & Copying	522	650
3364	4000	Clergy Expenses	3236	3500
1001	1050	General Expenses	1732	1850
3645	4000	Organist	3480	3600
1459	1500	Music	1558	1600
462	550	Sacristy	1675	1800
<u>17,084</u>	<u>18,600</u>	<u>Surplus</u>	<u>17176</u>	<u>18,000</u>
			<u>£1424</u>	

### Funds Statement

Bank balance @ 31.12.2019	10,761.68
less unrepresented cheque	744.88
	<u>£10,016.80</u>

Represented by	
Cumulative surplus (3298 (18) 1424 (19) 4772	4772
Half balance	5294
	<u>£10,016</u>

W. J. Jand  
January 22 2020